

*The Royal Society of Edinburgh*  
**BBSRC/RSE ENTERPRISE FELLOWSHIPS**

Please read the above regulations carefully before completing this application form. This form should be completed in **TYPESCRIPT**, signed and returned with an electronic version no later than **1 October 2010**.  
**Applications should be e-mailed (in Word format) to:- [afraser@royalsoced.org.uk](mailto:afraser@royalsoced.org.uk)**

<b>FOR OFFICE USE ONLY</b>				
REC	BBSRC	RFC	DSCN	INF

**Data Protection Consent**

The RSE accepts and processes your personal data which is held on an RSE database. The RSE holds this data in confidence and will not release it to any third party without your consent (see also Regulation 25). Please read the statement below and tick the box provided if you agree to its provisions. Please note that if you do not agree RSE may not be able to process your application or award an Enterprise Fellowship to you.

I confirm that by completing this application form I accept and consent to the transfer of my personal data to BBSRC and its auditors, agents including any supplier processing such data and to third parties involved with the delivery audit, review and evaluation of the Enterprise Fellowship Programme, in each case for the purpose of evaluating my application for an Enterprise Fellowship, the conduct by me of any such Enterprise Fellowship, and for auditing, evaluating and reviewing the Enterprise Fellowship Programme as a whole or in part and all related programmes (please tick the box).

1.

**PERSONAL DETAILS**

Surname :

Forenames :

Correspondence address :

Telephone number :

Fax number :

E-mail :

Nationality :

Do you require a visa to work in the UK?

If you require a visa do you have one?

If not, when do you expect to receive your visa?

2.

**PRESENT APPOINTMENT**

Name and address of employer:

Your Position :

Date of Appointment :

Current Salary: £  
£Excluding oncosts<sup>1</sup>  
Including oncosts

Salary Source :

Requested salary for the  
Fellowship on 1 October  
2010:£  
£Excluding oncosts  
Including oncosts

Please note, if the requested salary is greater than two spine points above the current salary, this must be justified by the host institution, including references to the relevant institution's policy where necessary.

Field of work and responsibilities:

<sup>1</sup> Oncosts include Employers NI and Pension Contribution

3. **ACADEMIC CAREER:** Please give details of your undergraduate course, all degrees and qualifications gained, with dates, awards and positions held.

4. **PROPOSED COMMERCIALISATON PROJECT :**  
Please give below **the title and summary** of your commercialisation proposal indicating the nature of your proposal written in layman's terms. A more detailed account of the project (3 pages x A4) in accordance with the regulations should also be included with the application (see attached).

**5. ARE YOU ACTIVELY SEEKING FUNDS FROM OTHER SOURCES?**

If Yes please give details and state whether related to this application:

If No please give reasons:

**6.**

**Previous Research Council Funding (please provide details of previous BBSRC funding of relevance to this application)**

Grant Reference:

Title:

Start date:

End Date:

7. **PATENTS:** Please give details of any patent applications made, awards pending and patents already awarded

8. (i) Please give details of the number of publications you have had to date and how many papers are in refereed journals.

(ii) Please list below the three publications from your list which you consider most significant in relation to this commercialisation project.

1	
2	
3	

9. **PROPOSED INSTITUTION**  
Please give details of the institution and the department in which you propose to hold the Fellowship. Please indicate if you are moving from your present institution and the reason(s) for choosing the proposed institution.

10.	<b>IF A FELLOWSHIP WERE GRANTED, WHEN WOULD YOU BE ABLE TO BEGIN?</b>
11.	<b>PERSONAL BENEFIT OF THE ENTERPRISE FELLOWSHIP</b>
	Please give details of how <i>you</i> would benefit personally from the Enterprise Fellowship.
12.	<b>ONGOING SUPPORT AFTER THE FELLOWSHIP</b>
	Please provide details of your plans for ongoing support after the end of the Fellowship.
13.	<b>OTHER EXPERIENCE AND INTERESTS</b>
	Outside activities, membership of professional societies or clubs, sports, hobbies, recreations. Please specify in particular any experience or interests which would support your potential commercialisation or entrepreneurial skills.
14.	<b>WHERE DID YOU HEAR ABOUT ENTERPRISE FELLOWSHIPS?</b>
15.	<b>WHO IS THE IPR OWNER? (please see statements at 18 and 20)</b>

**16. Supporting Statement from Technology Transfer Officer (or equivalent)**

Statement should include details of any support already provided and how the Technology Transfer Office intends to support the applicant if successful. Applicants should note that significant attention is paid to Technology Transfer Office support during the assessment process, statements should be specific to the proposed project and should demonstrate real buy-in from the office (please see associated guidance note).

It is important to note that by agreeing to the terms of the fellowship the host institution is also accepting an obligation to offer, for a period of 18 months, a license to all intellectual property relating to the technology under development. Regulations 18 to 24 refer.

**17. NAMES, ADDRESSES, TELEPHONE AND E-MAIL ADDRESSES OF TWO REFEREES**

NB It is **your** responsibility to ask your referees to send a confidential report, on the form provided, directly to the Research Awards Manager.

**1.**

**2.**

**18. TECHNOLOGY TRANSFER OFFICE STATEMENT**

I have read this application and accompanying Regulations. I agree that if a BBSRC/RSE Enterprise Fellowship is awarded the Intellectual Property Rights associated with the research will be treated in accordance with paras 18 to 24 of the Regulations and will be made available to the fellow by means of an exclusive 18 month license option. I agree that benefits flowing from the Enterprise Fellowship will be managed in accordance with the European laws on state aid. (This statement must be signed by a senior member of the HEI's or RI's Technology Transfer Office).

Signature:

Date :

Name :  
(capitals)

Position :

Email:

Institution :

19.

**HOST INSTITUTION STATEMENT**

*We have read this application and agree that if a BBSRC/RSE Enterprise Fellowship is awarded to the applicant, this institution would provide the necessary facilities and administer the Fellowship. (This statement must be signed by an administrative officer eg Finance Officer, **and** the Head of the Department of the proposed institution. Otherwise, it will not be considered a valid application.)*

Signature :

Date:

Name:

(capitals)

Position :

Email:

Institution :

Address:

Signature :

Date:

Name :

(capitals)

Position :

Email:

Institution :

Address:

**20. IPR OWNER STATEMENT (to be signed by the IPR Owner if different from the host institution)**

I have read this application and agree that if a BBSRC/RSE Enterprise Fellowship is awarded to the applicant the IPR owner will grant rights to the detailed background IPR to the Enterprise Fellow in accordance with Regulations 18 to 24 and that the IPR Owner will carry out due diligence required in terms of Regulation 22 (this statement must be signed by a senior member of the IPR Owner's Technology Transfer Office or equivalent).

Signature :

Date :

Name :

Position :

**21. ACCEPTANCE OF CONDITIONS (to be signed by the applicant)**

I have read the particulars of the BBSRC/RSE Enterprise Fellowship and agree to abide by the conditions attached to it.

Signature :

Date :

## **COMMERCIALISATION PROPOSAL OUTLINE**

The following matters should be covered in the outline on the following 3 pages:-

- a) Details of the research topic background on which the commercialisation will be based
- b) Potential for commercialisation including potential benefits to customers, market need, robustness of the IPR position and exploitation strategy and demonstrate that there is a potential opportunity stemming from their idea
- c) Proposed route to commercialisation. The commercialisation must identify a plausible commercialisation strategy for the business idea and include evidence of how the project will be managed, including identification of milestones. It should show what they intend to achieve during their 12 month Fellowship which should not include significant amounts of developmental research

# COMMERCIALISATION PROPOSAL OUTLINE

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**Project plan** provide details of the main milestones and target dates for the proposed Enterprise Fellowship project. You should include as an annex a Gantt chart or similar to illustrate the project plan.

Milestone No.	Target Date	Title

**BBSRC/RSE ENTERPRISE FELLOWSHIP**  
**CONFIDENTIAL REFEREE REPORT**  
TO BE COMPLETED IN TYPESCRIPT

NAME OF APPLICANT :
PROPOSED COMMERCIALISATION PROJECT :
PROPOSED INSTITUTION AND DEPARTMENT :

I, the above named applicant, have supplied your name and address as a referee and would be grateful if you could provide a confidential report below. **Please return this form by 1 October 2010** to the Research Awards Manager, The Royal Society of Edinburgh, 22/26 George Street, Edinburgh EH2 2PQ, Scotland, UK (e-mail: [afraser@royalsoced.org.uk](mailto:afraser@royalsoced.org.uk))

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**REFEREE'S DETAILS**

SIGNED :	NAME : (BLOCK CAPITALS)
Relationship with applicant (eg PhD Supervisor) :	

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**CONFIDENTIAL REFEREE REPORT**  
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